A UNIQUE OPPORTUNITY FOR AUTHORS TO PRESENT THEIR PAPER AND MEET DELEGATES

A MUST-ATTEND EVENT

A VERY POPULAR AND APPRECIATED MEETING

SAVE THE DATE!

From Monday 29 August AM to Thursday 01 Sept. PM

CIGRE SESSION 49
PALAIS DES CONGRES
PARIS PORTE MAILLOT
FRANCE

AUGUST 28 - SEPT. 02, 2022

Session Website
A FEW WORDS ABOUT CIGRE SESSION RUNNING

Cigre Sessions run according to a specific system – the Special Report system - which means there is no individual presentation of Papers during the Group Discussion meetings in the main conference rooms. A special report gives the essence of the Session Papers with relevant questions. Session Delegates can then participate to the discussion answering these questions through verbal contributions prepared on a few slides and sent in advance to the Special Reporter. If accepted, they will be given a time slot as speakers during the meeting.

But it has been considered that Authors of Session Papers deserved a better valued position, and a chance to present their Paper to the Session Delegates.

For this reason Cigre organizes Poster Sessions.

Your Paper has been accepted for Cigre Session a few months ago. You should now prepare your presentation at Poster Sessions and should be available to attend the meeting or send a substitute if you cannot participate.

A MUST-ATTEND EVENT AND A UNIQUE OPPORTUNITY TO PRESENT YOUR PAPER

Since their creation, Poster Sessions are proved very popular and appreciated by both Authors and Session Delegates. Poster Sessions are not a second choice, but a unique opportunity for authors to present their Papers in a convivial working atmosphere during fruitful exchanges with the Session Delegates.

There will be not prior selection of presentations for the Poster Sessions.

Therefore the 16 Study Committees from Cigre highly encouraged all Authors to participate to this event. If you cannot attend, you should ask someone to replace you in this task.

A DEDICATED AREA AND SPECIAL AGENDA
A large area will be entirely dedicated to this event:

Hall Ternes, Level 1 of the Palais des Congrès.

Authors should present themselves to the Poster Sessions reception desk at the entrance of Hall Ternes.

**AGENDA**

2022 Poster Sessions will be held during the Session from Monday morning to Thursday afternoon.

All Study Committees will participate over one half-day, according to the following schedule:

<table>
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<th>DATE</th>
<th>STUDY COMMITTEES</th>
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<tr>
<td>Monday August 29</td>
<td>9H00 – 12H30 A1</td>
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<tr>
<td>Tuesday August 30</td>
<td>14H30 – 18H00 A2 and B3</td>
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<tr>
<td>Wednesday August 31</td>
<td>9H00 – 12H30 C1 and D2</td>
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<tr>
<td>Thursday September 1st</td>
<td>14H30 – 18H00 B1 and B4</td>
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**RULES OF PROCEDURE**

Each author whose Paper has been selected for the Session should take part.

There will be no prior selection by the Study Committees before the meeting.

Nonetheless, authors should confirm their participation and send their posters in advance to the Study Committee Poster Session Convener to facilitate the organization of the meeting. The contact details of the Poster Session Conveners will be duly provided to authors Session Website.

Participants are kindly asked to arrive on time to respect the smooth running of the meeting.
ACCOMMODATION

Each author will have at his disposal a portrait format vertical screen and a laptop for her/his presentation, which must be thus in A0 portrait format.

Each presentation should be 3 slides maximum.

Please note that there will be not possibility, for security reason, to plug in directly on the Palais des Congrès IT system. Presentation can be uploaded only on the Palais des Congrès Preview System by the Study Committee Convener.

Consequently authors should send their presentation in advance to Study Committees Convener for approval. Deadline for sending your presentation is August 10th.

There will be no Paper boards, so each presentation should be in electronic PPTX portrait format.

POSTER SESSIONS RUNNING

Poster Sessions attendance will be open to all Session Delegates, as well as Study Committees Working Groups Members.

Authors must send their posters to the Study Committee Convener in advance for a prior check. Deadline is August 10th.

Please be aware that the deadline should be strictly observed. Past this date, your presentation will not be accepted.

The corresponding names and email addresses will be duly forwarded to Authors and posted on the Cigre website on Session Website.

Poster Sessions Conveners are appointed by Study Committee Chairs to collect the presentations, coordinate the preparation of the poster session with Authors, to welcome the attendees (authors and visitors) during the event and facilitate the exchanges between the two parts.

Authors are strongly encouraged to prepare attractive presentations for a lively discussion (Figures more appropriate than text). Background colors should be also avoided.
We wish to remind authors that it is a Cigre Poster and consequently should not be misused as advertisement for the companies or products. Company logos can be used, but should not be conspicuous, and should appear only once. **No link to external websites will be allowed in the presentation.**

The template to be used is appended (PPTX portrait format). It is also posted on the Cigre website Session page in PowerPoint portrait format 16:9, ready to use, together with the present guide.

The size of the fonts could be:

- **title:** Calibri, 65 pt., fat, max. 2 lines
- **name(s) of author(s) and institution(s):** Calibri, 30 pt.; separate lines for author(s) and institution(s)
- **headlines:** Calibri, 60 pt., fat; it is recommended to use the given headlines
- **text:** Calibri, 40 pt., interspace: 30 pt. previous to each bullet point.
Motivation
• give background of study, i.e. describe problem and previous findings
• Indicate aim of study

Method/Approach
• describe method for investigation, e.g. theory and system/material/data analysis

Experimental setup & test results
• describe test setup and/or
• give figures of test setup and/or
• describe test results and/or give diagrams

Discussion
• discuss test results
• give interpretation of results
• do results match to theory/expectation?
• use diagrams when appropriate

Objects of investigation
• describe object of study/test, e.g. system/apparatus/materials

Conclusion
• give a conclusion of your study
• use bullet points with clear statements
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Study Committee XX
Title of Study Committee XX
Paper ID_2022

TITLE
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